

Cultural Resources Team Lead, Director of Exhibits Museum

Starting annual salary: \$ 51,693.41

Application deadline: April 21, 2023

The Mississippi Department of Archives and History is recruiting a Cultural Resources Team Lead, Director of Exhibits, to serve in the Museum Division. This individual will work to develop and facilitate concepts, ideas, fabrication, and installation/de-installation of exhibits at the MDAH museum and sites. The position is based at the Two Mississippi Museums in Jackson and reports to the Director of Curatorial Services.

Duties of this position:

- Serve as exhibit project manager.
- Oversee exhibit research, design, and content development.
- Write and edit interpretive text.
- Fabricate display mounts and exhibit elements.
- Oversee the day-to-day work within the exhibits section.
- Supervise section staff members.

To be successful, the incumbent should demonstrate the following:

- Strong knowledge of the exhibit development process from initial thought through the installation (in-house and outsourced).
- Excellent supervisory, organizational, managerial, and interpersonal skills.
- Experience with design software such as SketchUp and writing/editing interpretive text.

Preferred Qualifications:

- Bachelor's Degree from an accredited four-year college or university and seven years of related experience.

Special Qualifications:

- The ability to lift 40 pounds.
- The use of a ladder
- practical knowledge of hand and construction tools.

To apply for this position, submit an online application via the Mississippi State Personnel Board. For more information, contact the MDAH human resources office at 601-576-6866. The Mississippi Department of Archives and History is an equal-opportunity employer.